

# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Kennet Valley Hall, Lockeridge, Marlborough, Wilts SN8 4EL  
**Date:** 7 February 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Chris Humphries (Chairman), Cllr Nick Fogg (Vice Chairman), Cllr Peggy Dow and Cllr Jemima Milton

### **Wiltshire Council Officers**

Andrew Jack – Marlborough Community Area Manager  
Marie Todd – Area Board and Member Support Manager  
Anne Huggett – Senior Media Relations Officer

### **Town and Parish Councils**

Marlborough Town Council – Derek Wolfe and Edwina Fogg  
Aldbourne Parish Council – Alan Phizacklea  
Baydon Parish Council – Michael Edmunds  
Berwick Bassett & Winterbourne Monkton Parish Council – Tony Iles  
Fyfield & West Overton Parish Council – R W Richards, M Spender  
Ogbourne St George Parish Council – Keith MacDonald  
Ramsbury & Axford Parish Council – Diann Barnett

### **Partners**

Wiltshire Police – Ron Peach  
Parish Forum – Mary Spender  
Marlborough Area Development Trust – Martin Cook and Geoff Brickell

**Total in attendance: 39**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves.</p> <p>The Chairman also noted those parish representatives who were in attendance. He also thanked Superstrings for the excellent music played at the beginning of the meeting.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Councillor Lionel Grundy – Cabinet Member</li> <li>• Sheila Glass – Ramsbury and Axford Parish Council</li> <li>• Mike Franklin – Wiltshire Fire and Rescue Service</li> <li>• Simon Routh-Jones – Chief Fire Officer, Wiltshire Fire and Rescue Service</li> <li>• Helen Bournier – Great Western Hospital Trust</li> </ul>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 1 November were approved as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>(a) <u>Household Survey – What Matters to You?</u></p> <p>The Council and its partners, Wiltshire Police, Wiltshire Wildlife Trust, Probation Service, Wiltshire Fire and Rescue and NHS Wiltshire were undertaking a large random survey to Wiltshire residents in order to understand local people's priorities and needs. Copies of the survey were available at the meeting and people can also complete an on line version using the following link <a href="http://www.wiltshire.gov.uk/whatmatterstoyou">www.wiltshire.gov.uk/whatmatterstoyou</a> The survey is open until the end of February.</p>

	<p>(b) <u>Do you have the X Factor DVD</u></p> <p>The Councillor Development Group has produced a DVD aimed at encouraging people to become involved with democracy in their local area. Copies of the DVD are available from Marie Todd <a href="mailto:marie.todd@wiltshire.gov.uk">marie.todd@wiltshire.gov.uk</a> or tel 01225 718036. The DVD is also available to view using the following link:</p> <p><a href="http://www.youtube.com/watch?v=8Y_CvgVAgvY">http://www.youtube.com/watch?v=8Y_CvgVAgvY</a></p> <p>(c) <u>11-19 Commissioning Strategy</u></p> <p>The Wiltshire Cabinet had approved the Commissioning Strategy for 11 to 19 year olds. Youth Advisory Groups would now be set up in each area by June 2012.</p> <p>(d) <u>The Localism Act 2011</u></p> <p>The Localism Act received Royal Assent on 15 November 2011 although the Act contained a number of important measures most of these are not yet in force. A briefing note was circulated with the agenda papers.</p> <p>(e) <u>Draft Wiltshire Core Strategy</u></p> <p>On 17 January Cabinet considered a submission draft Wiltshire Core Strategy. Full Council had now approved the draft for publication and agreed to a six week statutory consultation period commencing on 20 February 2012.</p> <p>Copies of the Core Strategy can be viewed in all local libraries. All the consultation documents will be made available on the Council's website and at the council offices at Bradley Road and County Hall, Trowbridge, Browfort, Devizes, Monkton Park, Chippenham and Milford Street, Salisbury. Comments can also be received on line or in writing but must be received by Monday 2 April 2012.</p> <p>The draft Wiltshire Core Strategy details a spatial strategy for Wiltshire and related policies to deliver that strategy. The core strategy incorporates a strategy for each community area which identifies specific development sites where appropriate and highlights specific considerations in each area.</p>
6.	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered six applications for Community Area Grant funding. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p>

**Decision**

Kennet Valley Hall was awarded £1,000 to purchase a new sit on mower subject to quotes and a refund to the Area Board of any underspend below the £1,000 allocated.

**Reason** – *The application met the Community Area Grants Criteria 2011/12 and would increase support to community facilities.*

**Decision**

Manton Pre School Playgroup was awarded £996 to purchase new stackable tables.

**Reason** – *The application met the Community Area Grants Criteria 2011/12 and would increase support for community facilities.*

**Decision**

Christ Church East Kennett was awarded £844 to purchase new pew cushions to enable the church to be used for community meetings subject to the balance of funding being in place.

**Reason** – *The application met the Community Area Grants Criteria 2011/12 and would maintain community facilities for people to meet.*

**Decision**

Aldbourne Youth Council was awarded £5,000 to install a kitchen as part of renovations to new premises for Aldbourn Youth Council and the wider community subject to planning permission, securing the equipment under the terms of the trust and the balance of funding being in place.

**Reason** - *The application met the Community Area Grants Criteria 2011/12 and would increase support for community facilities.*

Aldbourn Youth Council confirmed that planning permission for the project had now been granted.

**Decision**

Aldbourn Defibrillator Team was awarded £2,850 to purchase and install four defibrillators in Aldbourn subject to the balance of funding being in place.

**Reason** – *The application demonstrated benefit to the community of Aldbourn.*

Some concern was expressed regarding the value of this project and whether there was a need for 4 defibrillators. However, the applicant explained that it was important that the equipment was spread out throughout the village.

**Decision**

Superstrings Wiltshire Folk Project was awarded £4,060 to introduce young people to play stringed instruments to culminate in a concert style event. The grant is conditional on the balance of funding being in place.

**Reason** – *The application met the Community Area Grants Criteria 1011/12*

	<p><b><i>and would increase support for community events.</i></b></p> <p>It was noted that Superstrings had also applied to the Pewsey, Marlborough, Devizes and Bradford on Avon Area Boards for funding.</p> <p><b>ACTION: Andrew Jack, Community Area Manager</b></p>
7.	<p><u>Partner Updates</u></p> <p><b>a. Wiltshire Police</b></p> <p>Inspector Ron Peach spoke to the written update which was set out in the agenda pack.</p> <ul style="list-style-type: none"> <li>• The Police Authority was currently writing the Policing Plan for 2012/13. This would be the last Plan before the election of a Police and Crime Commissioner for Wiltshire and Swindon in November. Consultation would be undertaken in as many places as possible, (in addition to the public survey, meeting with MPs, Councillors and Youth Parliament), and feedback from Area Boards was key to understanding the issues that affect communities. If people wanted to raise an issue of concern suitable for a strategic approach through the plan they could do so via the Police Authority on 01380 734022 or by emailing <a href="mailto:angus.macpherson@wiltshire.pnn.gov.uk">angus.macpherson@wiltshire.pnn.gov.uk</a></li> <li>• Christmas had been quiet in the Marlborough community area and the new response policing hub was working well.</li> <li>• The main areas of concern were rural thefts and non-dwelling burglaries.</li> <li>• The British Crime Survey now showed that Wiltshire is the safest County in the Country.</li> <li>• It was noted that some people had recently received phone calls and emails stating that their bank owed them money and asking for bank details. People should not disclose personal information but should delete or ignore these emails and calls.</li> </ul> <p><b>b. Wiltshire Fire and Rescue</b></p> <p>A written update was circulated with the agenda.</p> <p><b>c. NHS Wiltshire</b></p> <p>A written update was circulated with the agenda.</p>

#### **d. Parish Forum**

The main issue considered by the Parish Forum at its last meeting was the reclamation of villages from traffic. Ben Hamilton Baillie, a nationally renowned traffic consultant, would be giving a talk on this issue at a seminar to be held on **13 March at 7pm at Kennet Valley Hall, Lockeridge**. He would be helping parish councils throughout the community area look at how they might reduce speed, tackle parking problems and better manage their traffic. Copies of the Hamilton Baillie brochures would be made available to all Parishes.

The seminar would be open to the public, and anyone interested in coming along to listen and discuss the problems of rural village traffic is invited to participate. For further information people should contact their local Parish Council, Mary Spender, Fyfield and West Overton Parish Council, email [mary@spender.org](mailto:mary@spender.org), or Andrew Jack Community Area Manager email [Andrew.jack@wiltshire.gov.uk](mailto:Andrew.jack@wiltshire.gov.uk)

The Area Board was pleased to hear that the Avebury Traffic Group was now up and running.

#### **e. Town/Parish Councils**

#### **f. MADT (Marlborough Area Development Trust)**

MADT had been consulting on and producing the Marlborough Area Plan for 2012-17. A first draft was now complete and example pages were shown at the meeting so that those present could see the layout. Copies would now be sent out for the next round of consultation.

The consultation on the plan so far had gathered information through:

- On-line surveys
- Public consultation events
- Open evenings
- Business lunch

The plan highlighted key issues raised, gave the current position and then set out actions and recommendations to address the issues. Aspirations were clearly identified and prioritised. Representatives from the whole community area had been involved and not just those living in the town of Marlborough. The next round of consultation would begin on Monday 13 February and close on 9 March. Results would then feed into the Joint Strategic Assessment meeting.

At the last Annual General Meeting of MADT Martin Cook had stood down as Chairman and Richard Clark had been appointed. The Area

	<p>Board thanked Martin Cook for all the work that he had undertaken as Chairman and also thanked MADT for the hard work they had undertaken on behalf of the community to produce the community plan.</p> <p>It was noted that the community plan could link to neighbourhood plans where appropriate.</p>
8.	<p><u>Visiting Cabinet Representative - Councillor Lionel Grundy (Children's Services)</u></p> <p>This item was withdrawn as Cllr Lionel Grundy had been detained at the meeting of Wiltshire Council.</p>
9.	<p><u>2012 - A Year of Celebration</u></p> <p>(a) <u>Supporting Local Events to Celebrate the Diamond Jubilee and Olympics</u></p> <p>Anne Huggett, Senior Media Relations Officer, gave a presentation regarding the plans for 2012 and the celebration of the Queen's Diamond Jubilee and the Olympics.</p> <ul style="list-style-type: none"> <li>• 2 key events <ul style="list-style-type: none"> <li>• Olympic Torch Route and;</li> <li>• The Queen's Diamond Jubilee</li> </ul> </li> <li>• A real opportunity to; <ul style="list-style-type: none"> <li>• Reinvigorate our local economy</li> <li>• Showcase what we have and what we do so well in Wiltshire</li> <li>• Promote our strong and vibrant community spirit</li> </ul> </li> <li>• This was an opportunity for communities to showcase talent, history and diversity and hold local events or street parties</li> </ul> <p><u>2012 Olympics</u></p> <ul style="list-style-type: none"> <li>• Wiltshire Council had worked with the London Organising Committee for the Olympic Games (LOCOG) to secure the Torch Relay in Wiltshire.</li> <li>• 120 Torchbearers would cover 100 miles per day</li> <li>• This will include lunch time and evening events</li> <li>• There would be an evening event in Salisbury on 11 July 2011</li> <li>• The Olympic Torch will visit 15 towns in Wiltshire in May and July. <ul style="list-style-type: none"> <li>• Tuesday 22 May 2012 – afternoon: <ul style="list-style-type: none"> <li>• Southwick</li> <li>• Trowbridge</li> <li>• Bradford on Avon</li> </ul> </li> <li>• Wednesday 23 May 2012 - morning <ul style="list-style-type: none"> <li>• Chippenham</li> <li>• Calne</li> <li>• Marlborough</li> <li>• Royal Wootton Bassett - afternoon</li> </ul> </li> <li>• Wednesday 11 July 2012 – afternoon and eve <ul style="list-style-type: none"> <li>• Ludgershall</li> </ul> </li> </ul> </li> </ul>

- Tidworth
- Amesbury
- The Winterbournes
- Salisbury – including evening event at Hudson’s Field
- Thursday 12 July 2012 - morning
  - Salisbury –morning start from the Cathedral
  - Wilton
  - Barford St Martin
  - Fovant
  - Ludwell
- Opportunities for celebrations and event:
  - Party or celebration for local Torch bearers
  - Queen’s Diamond Jubilee event for all communities at Salisbury Cathedral (+ Royal visit) – early May
  - 1 Day business and community festival – Hudson’s Field, Salisbury – 11 July
  - Business breakfast event – 11 July
  - Music event – main stage – Hudson’s Field, Salisbury – 11 July
  - Salisbury evening event – 11 July
  - Torchbearers reception and presentation – 11 July
  - Local events or street parties across the county

What can the Council do to support these celebrations?

- Raise awareness in our communities of what’s happening
- Inspire involvement
- Provide the opportunities to showcase local community groups
- Provide support and assistance
- Break down the barriers – make it easy!
- Ensure communities are safe
- Help to manage the media - provide lots of local stories and news
- Local Groups were invited to upload a clip of themselves to Youtube and then email the link to [2012celebrations@wiltshire.gov.uk](mailto:2012celebrations@wiltshire.gov.uk) for the Shine 4 Wiltshire competition closing date 26 February.
- The links will then be uploaded to Facebook on 29 February where the public will be able to vote for their favourite act.
- The winner will perform as the support act to a national headline act on 11 July at Hudson’s Field, Salisbury
- The Communications Team have toolkits available which will help you plan your event
- For any information/help/guidance and to let Wiltshire Council know what you are planning please email [2012celebrations@wiltshire.gov.uk](mailto:2012celebrations@wiltshire.gov.uk)
- For all the latest information follow us on twitter **@Wilts2012AYOC**

It was noted that attempts had been made to include Avebury in the



	<p>torchbearing route but that the route was fixed by LOCOG and no changes were possible.</p>
10.	<p><u>Diamond Jubilee - Wiltshire Celebration Event</u></p> <p>The Area Board considered a report which provided an update on the current position and arrangements for the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire. The event would include a jousting tent for each Area Board to enable to showcasing of the area's contribution to the life of Wiltshire. The event would take place on Tuesday 1 May 2012.</p> <p>It was noted that a number of events were taking place in the local community to celebrate the Jubilee. The Deputy Mayor was co-ordinating events for the town of Marlborough.</p>
11.	<p><u>Olympic and Jubilee Celebrations - Area Board fund for Parish events</u></p> <p>The Area Board considered four applications seeking funding from the Area Board fund for parish events to mark the Olympic and Jubilee year, 2012.</p> <p><b><u>Decision</u></b>  <b>To award the following grants:</b></p> <ul style="list-style-type: none"> <li><b>(a) Aldbourne Parish Council - £500 towards a village Jubilee lunch.</b></li> <li><b>(b) Ramsbury Parish Council - £500 towards fireworks as part of a day of Jubilee celebrations.</b></li> <li><b>(c) Berwick Bassett and Winterbourne Monkton Parish Council - £500 towards a street party for both villages.</b></li> <li><b>(d) Ogbourne St George Parish Council - £500 towards a weekend of village events including a number of different activities.</b></li> </ul> <p><i>Reason: The grants would enable community events to take place and to encourage a range of cultural opportunities for residents and visitors to the area.</i></p> <p>ACTION: Andrew Jack, Community Area Manager</p>
12.	<p><u>Community Area Transport Group (CATG) update</u></p> <p>The Area Board considered a report which gave an update on proposals from the Community Area Transport Group (CATG) that had taken place on 17 February 2012.</p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li><b>(1) To allocate £1,000 to provide a public bench on the south side of Marlborough High Street.</b></li> <li><b>(2) To allocate the remaining funding of £1,846 to upgrade signage by the crossing by St Peter's School, Marlborough to increase safety.</b></li> </ul>

	<i><u>Reason:</u> To provide a facility needed by local people and to improve safety outside St Peter's School.</i>
13.	<p><u>Any Other Questions</u></p> <p>A question was asked relating to the recycling centre at Salisbury Road and why certain items were sent to landfill whereas if taken to Tesco's or Waitrose they were not. A question was also asked relating to the recycling of polystyrene.</p> <p>The Chairman asked the questioners to send their queries to Andrew Jack, Community Area Manager who would undertake some research and respond to them.</p> <p>ACTION: Andrew Jack, Community Area Manager.</p>
14.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and asked those present to use the voting handsets to evaluate the meeting.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 27 March at The Courtroom, The Town Hall, Marlborough.</p>